

Coakley

Titus County Training & Travel Authorization Form

Person requesting training: JOHN MARK COBERN

Job Title: Titus County Attorney's Office - County Attorney

Date of request: (Must be 30 days prior to training) 9.22.2014

1. Title of conference, seminar or training 2014 Open Government Conference (See Attached)
2. Destination/location of training San Marcos, Texas
3. Is training Mandatory Yes or optional ✓ ?
4. Dates of training: October 21-23, 2014
5. Dates of actual travel: October 20, 2014 return October 23, 2014
6. Cost of Registration. \$ 150.00
7. Total cost of meals (\$40 per day 5 days): \$ 160.00
8. Total Cost of Hotel/Motel accommodations \$ 387.00 plus tax
9. Will you travel by carpooling or by your personal vehicle? Yes
If carpooling, will the vehicle used be your personal vehicle? NA
10. Approximate total cost of travel: 50 or the approximate total miles to be claimed 0
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$697.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: J. L. M. L. C. L. Date: 9-19-14

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Dianne Court

Titus County
Training & Travel Authorization Form

Person requesting training: Andrea Miller

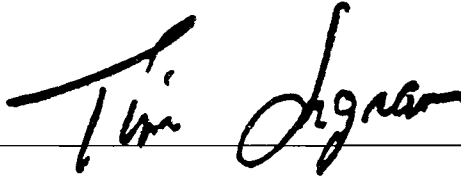
Job Title: Records/Evidence Clerk

Date of request: (Must be 30 days prior to training) July 23, 2014

1. Title of conference, seminar or training Open Records Conference
2. Destination/location of training San Marcos, TX
3. Is training Mandatory Yes or optional ?
4. Dates of training: 10-21-2014 to 10-23-2014
5. Dates of actual travel: 10-20-2014
6. Cost of Registration. \$150.00
7. Total cost of meals (\$40.00 per day): \$120.00
8. Total Cost of Hotel/Motel accommodations \$293.25
9. Will you travel by carpooling or by your personal vehicle? County Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: _____ or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$563.25

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: Sheila Moon

Job Title: Admin Assistant

Date of request: (Must be 30 days prior to training) 08/08/2014

1. Title of conference, seminar or training 12th Annual Training Conference for the Sheriff's Administrative Assistant
2. Destination/location of training San Marcos
3. Is training Mandatory or optional Yes?
4. Dates of training: 10/28/2014 to 10/30/2014
5. Dates of actual travel: 10/27/2014 - 10/30/2014
6. Cost of Registration. \$100.00
7. Total cost of meals (\$40.00 per day): \$120.00
8. Total Cost of Hotel/Motel accommodations \$85.00 plus tax per night = 255.00 + Tax
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: 387.00 or the approximate total miles to be claimed 692
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$862.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: Jessica Cooper

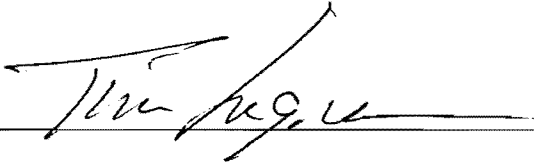
Job Title: Dispatcher

Date of request: (Must be 30 days prior to training) 09/11/2014

1. Title of conference, seminar or training TLETS Basic operator Course #3809
2. Destination/location of training Tyler, TX
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: 10/01/14 to 10/03/14
5. Dates of actual travel: 10/01 - 10/03
6. Cost of Registration. \$-0-
7. Total cost of meals (\$20.00 per day): \$Not to excede \$60.00
8. Total Cost of Hotel/Motel accommodations \$-0-
9. Will you travel by carpooling or by your personal vehicle? County Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: Fuel or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. Meals and cost of fuel.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: Charity Jeffery
Job Title: Civil Clerk

Date of request: (Must be 30 days prior to training) September 10, 2014

1. Title of conference, seminar or training Clerk Seminar for Justice Court
2. Destination/location of training Rockwall, Texas
3. Is training Mandatory _____ or optional ?
4. Dates of training: 3/18/14 to 3/20/14
5. Dates of actual travel: 3/18/14 - 3/20/14
6. Cost of Registration. \$ 160.00
7. Total cost of meals (\$ 40.00 per day): \$ 100.00
8. Total Cost of Hotel/Motel accommodations \$ 0.00 - staying in the room w/Terri
9. Will you travel by carpooling or by your personal vehicle? carpooling
If carpooling, will the vehicle used be your personal vehicle? NO
10. Approximate total cost of travel: ___ or the approximate total miles to be claimed N/A
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$100.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____ Date: _____

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: Don Rydelott

Job Title: Chief Clerk

Date of request: (Must be 30 days prior to training) September 10, 2014

1. Title of conference, seminar or training Experience Court Personnel Seminar
2. Destination/location of training Rockwall Texas
3. Is training Mandatory, _____ or optional ✓?
4. Dates of training: 3/13 to 3/20 2015
5. Dates of actual travel: March 13-20, 2015
6. Cost of Registration. \$ 150.⁰⁰
7. Total cost of meals (\$40.⁰⁰ per day): \$ 100.⁰⁰
8. Total Cost of Hotel/Motel accommodations \$ 0
9. Will you travel by carpooling or by your personal vehicle? per. vehicle
If carpooling, will the vehicle used be your personal vehicle? yes
10. Approximate total cost of travel: 134.40 or the approximate total miles to be claimed 240
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel 234.40

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____ Date: _____

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: PAUCA DEJLA
Job Title: Justice of the Peace
Date of request: (Must be 30 days prior to training) _____

1. Title of conference, seminar or training JP Seminar
2. Destination/location of training Rockwall, TX
3. Is training Mandatory or optional _____?
4. Dates of training: 5/26/15 to 5/29/15
5. Dates of actual travel: Same
6. Cost of Registration. \$ 150⁰⁰
7. Total cost of meals (\$ _____ per day): \$ _____
8. Total Cost of Hotel/Motel accommodations \$ _____
9. Will you travel by carpooling or by your personal vehicle? _____
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: _____ or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. _____

I will asked to be reimbursed for Room, meals & Mileage AFTER I return
I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Pauca DeJla Date: 9-10-14

County Judge _____ Date _____

Commissioner, Precinct 1 _____ Date _____

Commissioner, Precinct 2 _____ Date _____

Commissioner, Precinct 3 _____ Date _____

Commissioner, Precinct 4 _____ Date _____